



CITY COUNCIL MEETING MINUTES ~ APPROVED REGULAR SESSION OCTOBER 18, 2023 AT 6:00 PM

City Hall ~ 82877 Spruce St. Westlake OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall.

Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Council President Snow called the Wednesday, October 18, 2023 Regular Session City Council meeting to order at 6:01 p.m.

2. ROLL CALL

City Administrator/Recorder Jamie Mills called the roll.

Present: Councilor Rich Olson, Councilor Tom Mallen, Councilor Melissa Stinson, and Council President/Acting Mayor Susan Snow.

Also Present: City Administrator/Recorder Jamie Mills, Planning Technician Lani Noroña, videographer Alan Campbell, Gail Nichols, Sherry Loftis, Bob Shipley, David Dalbeck, Rapunzel, Chris and Amber Clemons, Linda Roberts, Mike Kirk, Jeanne Jackson, Tina Nelson, Pam Palmer, and Robin Mills.

Absent:

Absent and Excused: N/A

3. PLEDGE OF ALLEGIANCE TO THE FLAG

All who were present stood for the Pledge of Allegiance.

4. CONSIDERATION OF THE AGENDA

Councilor Stinson made a motion to amend the agenda by approving the August 9, 2023 minutes. Councilor Olson seconded the motion.

The motion to amend the agenda passed unanimously.

5. CONSIDERATION OF THE CONSENT AGENDA

Councilor Mallen made a motion to approve the consent agenda as amended. Councilor Stinson seconded the motion.

The motion to approve the consent agenda as amended passed unanimously.

6. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills announced that the City received a lost or stolen item which can be claimed by contacting City Hall to identify it.

7. CITIZEN INPUT ON ITEMS NOT DISCUSSED IN PUBLIC HEARING

Council President/Acting Mayor Snow recognized Gail Nichols.
Ms. Nichols declined to speak.

Council President/Acting Mayor Snow recognized Sherry Loftis.
Ms. Loftis asked the Council for assistance with a nuisance issue.

Council President/Acting Mayor Snow recognized Bob Shipley.
Mr. Shipley declined to speak.

Council President/Acting Mayor Snow recognized Dan _____ (illegible last name).
There was no reply.

Council President/Acting Mayor Snow recognized Rapunzel.
Rapunzel declined to speak.

Council President/Acting Mayor Snow recognized Chris and Amber Clemons.
Mr. Clemons declined to speak and Ms. Clemons did not reply.

Council President/Acting Mayor Snow recognized Linda Roberts.
Ms. Roberts declined to speak.

Council President/Acting Mayor Snow recognized Mike Kirk.
Mr. Kirk declined to speak.

Council President/Acting Mayor Snow recognized Jeanne Jackson.
Ms. Jackson asked if letters that were sent in would be read at this meeting.
Council President/Acting Mayor Snow said Councilors have copies of the letters in their packets, but the letters would not be read aloud.
Ms. Jackson read aloud an October 18, 2023 letter from Geneva Jackson.
She then expressed concern that a Mayor was selected without public input.

Council President/Acting Mayor Snow recognized Tina Nelson.
Ms. Nelson declined to speak.

Council President/Acting Mayor Snow recognized Pam Palmer.
Ms. Palmer declined to speak.

Council President/Acting Mayor Snow thanked everyone.

Note: Planning Secretary Noroña left the meeting at 6:13 p.m.

8. OLD BUSINESS

- A. Discussion and possible action re: appointment of individual to the Mayor position for the remaining term.

Councilor Stinson reported that five (5) people applied for the Mayor position, two (2) people were nominated but removed themselves from nomination, another person is not a Dunes City resident and is therefore ineligible, another person was the sole applicant interviewed, and another person applied after the application timeline so was not interviewed.

David Dalbeck said he was not called on to speak.

Councilor Stinson apologized and said his application was received after the previously announced September 15, 2023 timeline.

Ms. Jackson called out from the audience, stating that the Council is not giving locals any input. Councilor Stinson said the public had the opportunity to apply for the position. Council President/Acting Mayor Snow explained that when a Mayor resigns the Council appoints someone until the end of the term and then there is a public election.

Mr. Dalbeck called out, asking when applications were announced.

Councilor Stinson said applications were announced at a videotaped City Council meeting.

Staff Note: The August 16, 2023 City Council minutes include:

1. An explanation of the selection process and requirements for the Mayor position.
2. Councilor Stinson solicited public input for suggestions regarding the selection process.
3. Council President Snow said the current Mayoral term expires in January, 2025 .
4. A motion was made, seconded, and passed unanimously, to open the field of candidates and give interested individuals until September 15, 2023 to submit an application and resume.

Council President/Acting Mayor Snow stated that the Ad Hoc selection committee interviewed Ed McGuire and recommended his appointment.

Councilor Stinson made a motion to appoint Ed McGuire as Mayor until the end of the term.

Councilor Olson seconded the motion. The motion passed unanimously.

- B. Discussion and possible action re: appointment of individual to the available Council position(s) for the remaining terms

Council President/Acting Mayor Snow announced a vacancy for City Councilor, as Councilor Rory Hammond resigned.

City Administrator/Recorder Mills announced that Councilor Robert Orr also resigned.

Council President/Acting Mayor Snow confirmed two (2) vacancies for City Council, explained application requirements, and that applications must be submitted by November 2, 2023.

Mr. Dalbeck asked if his application is acceptable.

Council President/Acting Mayor Snow asked Mr. Dalbeck if he put “City Council” on his application.

Mr. Dalbeck said, “yes” and Council President/Acting Mayor Snow said this is acceptable.

Council President/Acting Mayor Snow explained interview and selection procedures, that she wants to be on this committee, and asked for committee volunteers.

Councilor Stinson questioned whether two (2) weeks is sufficient time for people to apply.

Council President/Acting Mayor Snow announced the application deadline is November 8, 2023.

Council President/Acting Mayor Snow solicited volunteers to the selection committee for City Councilor applicants.

Councilor Stinson and Councilor Olson volunteered for the Councilor selection committee. Councilor Mallen volunteered as an alternate selection committee member.

Mr. Dalbeck asked if it would have been better to choose Councilors before appointing a Mayor. Council President/Acting Mayor Snow said Councilors resigned after the Mayor resigned and the selection committee for Mayor was formed.

C. Hazard Mitigation Plan

City Administrator/Recorder Mills stated that the City is required to approve the Lane County Hazard Mitigation Plan and directed attention to the handout of the Dunes City annex. Councilors and staff discussed hazards, grants, and Chet's Trail.

Councilor Olson made a motion to approve the Hazard Mitigation Plan. Councilor Mallen seconded the motion. The motion passed unanimously. City Administrator/Recorder Mills stated she will draft a Resolution.

D. Solid Waste Collection License

City Administrator/Recorder Mills said both solid waste disposal companies provided a correct mailing address and agreed to renew the license, but arrearages were incurred by the previous company, which is no longer in business, so the City will not receive those payments. Council President/Acting Mayor Snow requested staff contact the City attorney to ask whether the City can recoup the \$2,500 arrearages.

9. NEW BUSINESS

A. Proposed Franchise Agreement between Siuslaw Broadband, LLC, DBA Hyak and Dunes City

City Administrator/Recorder Mills said the City attorney who handles this subject reviewed the agreement and that his comments are listed on the margin of the handout.

Councilors and staff discussed the agreement and attorney comments.

City Administrator/Recorder Mills offered to incorporate the attorney's comments into the Franchise Agreement.

Councilor Stinson made a motion to postpone action until the attorney's comments are incorporated into the Agreement.

Councilor Olson seconded the motion. The motion passed unanimously.

B. Decision regarding payment of claims reimbursement from SAIF (insurance company)

Council President/Acting Mayor Snow reminded Councilors that names should not be used in a public meeting and discussion of specifics should be done in an Executive Session.

Councilor Stinson made a motion for a 5:30 p.m. November 1, 2023 Special Session meeting that includes an Executive Session for discussion of this subject.

Councilor Mallen seconded the motion. The motion passed unanimously.

C. Temporary Right Of Way Use Permit Application

New Fern Acres Water Users, Inc. pump and treatment facilities

City Administrator/Recorder Mills explained that the Permit Application is for a pump house, pumps, holding tanks, and water treatment facility for the new Fern Acres water system, located within the Dunes City Right of Way on Alder Drive. She informed Councilors they are welcome to visit the facility before making a decision.

Councilor Olson made a motion to postpone a decision until the next Regular Session City Council meeting, so Councilors have the opportunity to visit the facility before deciding. Councilor Mallen seconded the motion. The motion passed unanimously.

D. Schedule a goal setting session

Council President/Acting Mayor Snow suggested meeting dates for goal setting sessions. Councilors scheduled a goal setting session for Wednesday, December 6, 2023 at 5:30 p.m.

10. PUBLIC HEARING

There was none.

11. EXECUTIVE SESSION

There was none.

12. REPORTS

A. Mayor's Report:

There was none.

B. Community Center Report:

City Administrator/Recorder Mills reported that the hot water heater in the women's restroom still needs repair or replacement.

C. Water Quality Report:

Council President/Acting Mayor Snow reported that water levels are rising and that there are no reported issues with the lakes.

D. Road Reports:

Councilor Stinson reported that Lake Drive and Ford Way look good. Citizens reported a broken branch on Hemlock, close to Pacific Ave. and a root popping up on Huckleberry Lane, near Woahink Drive.

Mayor Meyer thanked Councilor Wells and said he will miss him. He thanked Councilor Wells for his contributions to Dunes City and that residents are all better off because of his efforts.

City Administrator/Recorder Mills informed Councilors held up a flyer about Oregon's Plastic Pollution and Recycling Modernization Act and asked Councilors to review the information, as the Act includes future mandates for cities.

14. ADJOURNMENT

Councilor Hammond made a motion for adjournment.

Councilor Stinson seconded the motion. The motion passed unanimously.

Mayor Meyer adjourned the meeting at 7:35 p.m.

APPROVED BY THE DUNES CITY COUNCIL ON THE 21st DAY OF DECEMBER, 2022.

[Signed copy available at City Hall]

Sheldon Meyer, Mayor

ATTEST:

[Signed copy available at City Hall]

Jamie Mills, City Administrator/Recorder