

**CITY OF DUNES CITY,  
LANE COUNTY, OREGON**

**RESOLUTION SERIES 2022, NO. 9**

Effective Date: 6/8/2022

**A RESOLUTION ESTABLISHING THE APPLICATION FEE FOR A SHORT-TERM RENTAL PERMIT; APPROVING THE PERMIT APPLICATION FORM, AND AUTHORIZING CITY ADMINISTRATOR JAMIE MILLS TO MAIL LETTER TO EVERY PROPERTY OWNER IN DUNES CITY INFORMING THEM OF THE PASSAGE OF ORDINANCE NO. 256-B AND ITS MANDATE FOR A PERMIT IN ORDER TO OPERATE A SHORT-TERM RENTAL IN THE DUNES CITY LIMITS.**

**WHEREAS**, the City of Dunes City has approved Ordinance Number 256-B establishing and mandating an approved permit from the City in order to operate a Short-Term Rental within the City limits of Dunes City; and

**WHEREAS**, the City Council recognizes the need to establish a fee for the permit to cover City costs and expenses incurred in the investigation of said permit allegations and issuance of the Two (2) year permit; and

**WHEREAS**, City staff has prepared a draft permit for form and information requested and has presented that form to the City Council for approval; and

**WHEREAS**, the form presented appears to request all the information necessary to implement the provisions of Ordinance No. 256-B and is sufficient to use for issuance of permits to allow Short-Term Rentals within the Dunes City limits; and

**WHEREAS**, the City Council finds that it is in the best interests of the residents of Dunes City to require the issuance of a Short-Term Rental Permit under the conditions set forth in Ordinance No 256-B; to establish a permit application form and collect permit application fees for the same; and to instruct the City Administrator to inform mail a letter to the property owners of Dunes City informing them of the passage of Ordinance No. 256-B.

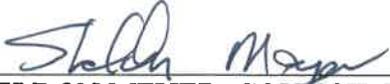
**NOW, THEREFORE, BE IT RESOLVED BY THE DUNES CITY COUNCIL AS FOLLOWS:**

That the City Administrator be, and she is hereby, authorized and directed to use the Short-Term Rental Permit Application Form presented herewith, to collect fees for the filing of such permit in the amount of One hundred (\$100.<sup>00</sup>), and to send a letter to all Dunes City property owners advising them about the passage of Ordinance 256-B.

This Resolution shall be effective following its adoption by the City Council of the City of Dunes City.

**ADOPTED BY THE DUNES CITY COUNCIL THIS 8<sup>TH</sup> DAY OF JUNE, 2022.**

Ayes: 4 Nays: 0 Abstain: 0 Absent: 2 Vacant: 0

  
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SHELDON MEYER, COUNCIL PRESIDENT

ATTEST:

  
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Jamie Mills, City Administrator/Recorder