

Dunes City Council ~ Regular Session Meeting Minutes Approved



These proceedings of the Dunes City Council were recorded and are on File at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.dunescityhall.com.

July 17, 2024 ~ 6:00 p.m.

1. Call to Order

Mayor Ed McGuire called the Wednesday, July 17th meeting to order at 6:00 pm

2. Roll Call

Present: Mayor Ed McGuire, Council President Susan Snow, Councilor Melissa Stinson, Councilor Joe Giammona, Councilor Chris Clemons and Councilor Richard Olson

Absent and excused: Council Tom Mallen

3. Pledge of Allegiance

4. Consideration of the Agenda

Council President Susan Snow made a motion to approve the agenda.
Councilor Melissa Stinson seconded the motion.
The motion passed unanimously.

5. Consideration of the Consent Agenda

Councilor Chris Clemons made a motion to approve the consent agenda.
Councilor Rich Olson seconded the motion.
The motion passed unanimously.

6. Announcements / Correspondence

A. DemandStar

City Administrator, Lila Timmons, stated that she intended to establish an account with DemandStar, which is free to the City as a procurement resource.

B. Charter Communications increasing fees

City Administrator, Lila Timmons, stated that Charter Communications had sent a correspondence announcing an increase in fees. She further stated that the increase may only affect the Receivers that City Hall has in the office.

C. Hyak Franchise

- City Administrator, Lila Timmons, stated that Hyak had agreed to our counter offer. Mayor Ed McGuire stated that this would be an Action Item on the next agenda.
- D. Charter Updated
City Administrator, Lila Timmons, stated that due to the public vote, the Charter has been updated.
 - E. Vehicles
City Administrator, Lila Timmons, stated that bids for the City's vehicles for sale would end on 7/18/2024 at 3 pm.
 - F. Newsletter
City Administrator, Lila Timmons, stated that the City has started developing a monthly newsletter. She further stated that if anyone was interested in that newsletter to sign up on the Dunes City website.

7. Citizen Input

Citizen Jeanne Jackson expressed that she would like to add something to the sign discussion at that point in the agenda.

Citizen Robert Moss expressed concern about living next to Short-Term Rentals which are in a sense a stand-alone hotel room.

Citizen Steve Boone stated that the Short-Term Rental guests are staying by themselves in a home with no management and it is not his job to manage the guests.

8. Reports

- A. Mayor's Report
There was no report.
- B. Water Quality Report
There was no report.
- C. Permit Report
Mayor Ed McGuire stated that the permit report was in the packet and asked if there was anything to discuss.

9. New Business

- A. Review of Claycomb Final Order on Appeal
Mayor Ed McGuire stated that Mr. Claycomb was invited to the meeting. He further stated that Mr. Claycomb has not complied with the Order meaning that he has not paid the fees, has not filed an Erosion and Sediment Control Plan and Application, and has not filed a native vegetation replanting plan. Mayor Ed McGuire further stated that the City has received another complaint regarding a new tree that has been cut without a permit in the riparian area.
Councilor Melissa Stinson expressed concern that Mr. Claycomb is not serious about this issue and that the City needs to take the next steps.
Mayor Ed McGuire stated that a second violation will be sent to Mr. Claycomb and that the late fines will go through the process of trying to collect.
- B. LOC Guide to Persons Experiencing Homelessness

Mayor Ed McGuire stated that there was a video on the League of Oregon Cities website that pertains to the Guide in the Councilor Packets. He further stated what Cities can or cannot do regarding this issue. Dunes City has restrictions on parking in the right-of-way, and litter. Mayor Ed McGuire stated that if someone is experiencing homelessness and you want to move them, there has to be a bed and there is no shelter in Dunes City so you would have to rely on Lane County.

10. Public Hearing

A. Hearing on Conditional Use Permit Application

Mayor Ed McGuire read from the script.

Mayor Ed McGuire asked if any Councilor wanted to declare a conflict of interest, bias, or ex parte contact with the applicant. All declared no.

Mayor Ed McGuire asked if any citizen in attendance wanted to challenge any Councilors impartiality. There were none.

Mayor Ed McGuire stated the options for the Council.

Mayor Ed McGuire asked if any of the Councilors had any questions or comments.

Councilor Melissa Stinson made a motion to approve the Conditional Use Permit Application as recommended by the Planning Commission.

Councilor Chris Clemons seconded the motion.

The motion passed unanimously.

11. Old Business

A. Vehicles

B. Sign Contest

Citizen Jeanne Jackson asked that the Council consider a sign that is sustainable.

C. Roads Assessment

11. Executive Session

There were none.

12. For the Good of the Order

Mayor Ed McGuire thanks Councilor Chris Clemons for his work on the new website.

13. Adjournment

Mayor Ed McGuire adjourned the meeting at 6:48 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 17TH OF JULY, 2024.

[Signature On File]

Ed McGuire, Mayor

ATTEST:

[Signature On File]

Lila Timmons, City Admin