Dunes City Council ~ Regular Session

June 4, $2025 \sim 6:00 \text{ pm}$

The meeting will adjourn not later than 9:00 pm. If agenda items are not completed, they will be addressed at the next scheduled meeting.



AGENDA

1.	Call to Order Mayor Ed McGuire
2.	Roll Call City Administrator
3.	Pledge of Allegiance to the Flag Mayor Ed McGuire
4.	Consideration of the Agenda Action Item
5.	Proclamation
6.	Announcements / Correspondence
	A. ODART flight
	B. LCOG Vehicle – 6/16/2025 from 10am-2pm
	C. Ethics Training - 6/25/2025 at 10 am
7.	Public Hearings
	A. Possible Adoption of Resolution Series 2025, No. 3, Fiscal 2025-2026 Budget
	1. Consideration of Fiscal Year 2025-2026 Budget as
	Approved by the Budget Committee on April 30, 2025 Discussion/Action Item
	2. Public Hearing on proposed Fiscal Year 2025-2026 Budget
	3. Fiscal Year 2025-2026 Budget Deliberation and
	Discussion
	B. Possible Adoption of Ordinance No. 270
	1. First Reading of Ordinance No. 270
	2. Public Hearing
	3. Second Reading of Ordinance No. 270
	4. Deliberation and Discussion
D	Citizan Innut

8. Citizen Input

The public comment period is an essential part of local government meetings. Each person has three minutes to speak. Our governing body takes the input into consideration. However, in observance of Oregon open meeting laws, this isn't the time for dialogue, but rather a time for us to listen to you. The Council may choose not to respond to comments and lack of response does not indicate support or disagreement. Our City Administrator is taking notes of action, as needed.

- 9. Executive Session None
- 10. For the Good of the Order
- 11. Adjournment



CITY OF DUNES CITY

PROCLAMATION

WHEREAS, the State of Oregon has more than twenty thousand FCC-licensed Amateur Radio operators; and

WHEREAS, the Central Oregon Coast Amateur Radio Club (COCARC) has approximately one hundred active members from the Dunes City, Florence and surrounding area; and

WHEREAS, Amateur Radio operators are on alert for any emergency, local or worldwide, and have demonstrated their value in public assistance by providing emergency radio communications during storms, wildfires and other disasters; and

WHEREAS, Amateur Radio operators provide support and services to our local Emergency Response organizations, including the West Lane Emergency Operations Group; and

WHEREAS, Amateur Radio operators provide radio communications free of charge to our community for parades, fairs and other charitable public events; and

WHERES, the City of Dunes City recognizes and appreciates the diligence of these "hams" who readily respond in times of need and in service to our community; and

WHEREAS, Amateur Radio operators, local and nationwide, publicly practice and demonstrate their communication skills and ability to provide self-supporting communications during the American Radio Relay League's Field Day exercise; and

WHEREAS, ARRL is The National Association for Amateur Radio® in the USA; and

WHEREAS, the 85th ARRL Amateur Radio Field Day 24-hour exercise will take place June 28-29, 2025, at the Three Rivers Casino RV parking area.

NOW, **THEREFORE**, the City of Dunes City, in Lane County, Oregon, does hereby officially recognize the last week of June 2025 as Community of Local Amateur Radio Operators' Week.

-		
	Mayor, Dunes City	

AMATEUR RADIO FIELD DAY JUNE 28-29 DISCOVER HAM RADIOS IN ACTION!

Members of the Central Oregon Coast Amateur Radio Club will be participating in the national amateur radio Field Day exercise June 28-29 hosted by Three Rivers Casino in the parking area in front of the Events Center.

Since 1933, ham radio operators across North America have set up temporary ham radio stations in public locations during Field Day to showcase the science and benefits of amateur radio. Field Day is an annual event for amateur radio operators to showcase how their radios work under any conditions from almost any location to create an independent communications network. This 24-hour event is open to the public and all are invited to attend anytime between 11:00 am on Saturday and 10:00 am on Sunday.

Anyone can become a licensed amateur radio operator. There are more than 750,000 licensed hams in the United States, as young as 9 and as old as 100. COCARC is the Florence area's local non-profit club with over 100 members who provide emergency communications for West Lane County and support local events such as the Heceta Lighthouse Christmas Party free of charge to the community. Visit COCARC radio operators during Field Day!

https://www.w7flo.com/ https://www.arrl.org/files/file/Field-Day





Are you or someone you know in need of services?

Senior & Disability Services will be on site with the Mobile Outreach Services Vehicle to help you with applying for and renewing Oregon Health Plan, SNAP Benefits, and much more!



WHEN: Every Third Monday

WHERE: Dunes City Hall

82877 Spruce St., Westlake, OR

TIME: 10am - 2pm

CITY OF DUNES CITY LANE COUNTY, OREGON

RESOLUTION SERIES 2025, NO. 3 (06-04-2025)

RESOLUTION ADOPTING THE 2025-2026 FISCAL YEAR BUDGET

BE IT RESOLVED that the Budget Committee, the Mayor and the City Council of the City of Dunes City hereby adopts the budget for fiscal year 2025-2026 in the total of \$783,999. This budget is now on file at the Dunes City Hall, in Dunes City, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that Dunes City does not levy a property tax. Therefore, there are no taxes to levy and assess upon any property within the City of Dunes City as of 1:00 am, January 1, 2025 and that the amounts for the fiscal year beginning July 1, 2025 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND
Personal Services
Materials and Services \$93,200
Capital Outlay\$ 0
Contingencies\$ 37,138
Interfund Transfers\$ 0
TOTAL\$ 223,838
BUILDING CODES FUND
Personal Services\$ 48,500
Materials and Services\$ 103150
Capital Outlay\$0
Contingencies\$ 13,637
Interfund Transfers\$0
TOTAL\$ 165,287
STATE STREET FUND
Personal Services
Materials and Services\$ 155,960
Capital Outlay\$0
Operating Contingency\$ 0
Interfund Transfers\$ 0
TOTAL\$ 168,438
MOTEL TAX FUND
Personal Services\$ 18,100
Materials and Services\$ 17,400
Capital Outlay\$ 0
Operating Contingency \$23,241
Interfund Transfers\$ 0
· · · · · · · · · · · · · · · · · · ·

TOTAL		***************************************	\$ 58,741
WATER RIGHTS COMPLIA	NCF FUND		
Personal Services			\$ 10.200
Materials and Services	******************	*****************	\$ 19,200 \$ 8 005
Capital Outlay			\$10,000
Operating Contingency	V	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$ 0
Interfund Transfers	••••••		\$ 0
TOTAL	••••••••••		.\$ 38,195
SHORT-TERM RENTAL FU	ND		
Personal Services			© 91 000
Materials and Services		• • • • • • • • • • • • • • • • • • • •	.\$ 01,000 \$33,000
Operating Contingency	**************************************	*****************	\$33,000 © 14.500
TOTAL	***************************************	•	.\$ 14,500 : 128 500
	******************	·····	120,300
TOTAL APPROPRIATIONS	- ALL FUNDS	\$	177,356
TOTAL UNAPPROPRIATED	– ALL FUNDS	\$	606,643
TOTAL ADOPTED BUDGET	,	\$	783,999
BE IT RESOLVED that the Ci Assessor of Lane County, Oregon, the ADOPTED BY THE DUNES CITY	appropriations mad	le by this resolut	tion.
Ayes: Abs	stain: Al	bsent:	Vacant:
J.			, è
Ed McGuire, Mayor			
•			
ATTEST:			
Lila Timmons, City Administrator/Rec	order		

FORM OR-LB-1

NOTICE OF BUDGET HEARING

Oregon Department of Revenue

A public meeting of the City of Dunes C	will be held	onJune 4, 202	25 at 6 a.	.m. at
82877 Spruce St, Westlake, OR	07/02			
(Location)	, c	oregon. The purpose	of this meeting is to disc	cuss the budget for the
fiscal year beginning July 1, 2025_ as appro-		City of Dunes City (Municipal corporation)	Budget Col	mmittee. A summary of
the budget is presented below. A copy of the b	oudget may be inspo	ected or obtained at	82877 Spruce St, W (Street addre	estlake, OR 97493
between the hours o	f10 a.m., and	4 p.m., or onli	ne atdunesc	city.gov This
budget is for an $lacktriangle$ annual; \Box biennial budget $lacktriangle$	period. This budget	was prepared on a b	asis of accounting that	is: 🗷 the same as; 🗌
different than the preceding year. If different, the	e major changes and	d their effect on the b	udget are:	
Contact	Telephone number	E	-mail	
Lila Timmons	541-997-3338	l r	ecorder@dunescity.g	jov
	FINANCIAL SUMMA	RY-RESOURCES		
TOTAL OF ALL FUNDS		Actual Amounts 20 23 -20 24	Adopted Budget This Year: 20 24 –20 25	Approved Budget Next Year: 20 25 –20 26
1. Beginning Fund Balance/Net Working Capital		361,099	396,873	184,188
2. Fees, Licenses, Permits, Fines, Assessments & Oth	ner Service Charges	281,993		367,455
3. Federal, State & all Other Grants, Gifts, Allocations	s & Donations	240,909	·	177,356
4. Revenue from Bonds & Other Debt		0	,	0
5. Interfund Transfers/Internal Service Reimburseme	nts	150,000		0
6. All Other Resources Except Current Year Property		6,683		55,000
7. Current Year Property Taxes Estimated to be Received	eived	0		0
8. Total Resources - add lines 1 through 7		1,040,684	1,445,547	783,999
FINANCIAL SUN	MARY-REQUIREM	ENTS BY OBJECT CLA		
9. Personnel Services	-	127,116		272,778
10. Materials and Services	-	214,523		409,065
11. Capital Outlay	1	89,211 0	3,900	10,000
12. Debt Service	 	150,000		0
13. Interfund Transfers		14,976	<u> </u>	90,896
15. Special Payments	i i i i i i i i i i i i i i i i i i i	14,970		00,030
16. Unappropriated Ending Balance and Reserved for I		444,858	· · · · · · · · · · · · · · · · · · ·	1,260
17. Total Requirements —add lines 9 through 16	-	1,040,684		783,999
FINANCIAL SUMMARY—REQUIREMENTS AND				
Name of Organizational Unit or Prog			,	
FTE for Unit or Program		2	2	
Name General Fund		2	2	2
FTE Name Building Fund		1	1	
FTE				
Name Short Term Rental		0	0	1
FTE Name Water Fund		1	1	1
FTE				

Name Motel/Street Funds		1	_ 1 1
FTE			
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements			
Total FTE			
STATEMENT OF CHANGES	IN ACTIVITIES AND SOURCE	CES OF FINANCING*	
PF	ROPERTY TAX LEVIES		
	Rate or Amount Imposed	Rate or Amount Impose	d Rate or Amount Approved
Permanent Rate Levy (Rate LimitPer \$1000)	·		
Local Option Levy			
Levy for General Obligation Bonds			
	MENT OF INDEBTEDNESS		
Long Term Debt	Estimated Debt Outstandin	ng on July 1 Estimate	ed Debt Authorized, but not
Long term best	Estimated Debt Outstandii	Ing on July 1 Listimate	Incurred on July 1
General Obligation Bonds			
Other Bonds			
Other Borrowings			
Total			
If more space is needed to complete any section of this form, use the space	ce below or add sheets.		
· · · · · · · · · · · · · · · · · · ·			

General Fund

(Fund)

City of Dunes City
(Name of Municipal Corporation)

Actual	Historical data	Adopted budget			Budget	Budget for next year 20 25
Second preceding	First preceding	this year	Resource description		Proposed by	Proposed by Approved by
	year co	year 20			Dunger Officer	pagger Ollicer
62362	138000	83880	1 Available cash on hand* (cash basis), or	100	49938	49938
0	0		Net working capital (accrual basis)	\dashv	0	0
0	0		\rightarrow	<u>-</u>		
0	506	250	-	4		
0		30000	5 Transferred in from other funds		0	0
			6 Other resources			
0	0	88000	7 Short Term Rentals		0	0
75	75	100	8 Building Rental		100	100
5525	10450	6000	9 Business License Fee		17750	17750
14538	0	15000	10 TV Franchise Fee		14500	14500
909	1128	775	Cigarette Tax		1000	1000
0	30	50 12	Donations		0	0
50	190	0 13			0	0
200	1107	2500	Fines		2500	2500
0	2500	2500 15	15 Garbage License Fees		2500	2500
1200	2025	1500 16	16 Lien Search Fees		2100	2100
24121	27227	10000	10000 17 Liquor Tax		28000	28000
2198	156642	2000	2000 18 Miscellaneous		2000	2000
443	431	500	500 19 Other City Fees		450	450
77103	81006	75000	5000 20 PUD Franchise		90000	90000
4200	5135	4500	4500 21 Septic Admin Fees		5500	5500
1372	28334	1400 22	22 Telephone Franchise		7500	7500
158089	701	0	0 23 General Fund Revenue Other		0	0
0	2000	0	0 24 Grants		0	0
0	400	0	25 Conditional Use Permit		0	0
0	600	0			0	0
			27			
			28			
			29 Total resources, except taxes to be levied			
			30 Taxes estimated to be received			
			31 Taxes collected in year levied			
352385	458487	323955	32 Total resources		223838	223838

Detailed Requirements

General Fund

(Fund)

	223838	SAYO IU 33 Iotal requirements		220102	מני / מין	ć
		Unappropriate		204500	107500	3 6
		31 Ending balance (prior years)			64347	3
	2	30 Total full time equivalent (FTE)*				30
	37138	30000 29 Operating Contingency		0	0	29
	0	30000 28 Transfers Out		150000	30000	28
	1000	2500 27 Office Equipment		0	1853	27
	1000	0000 26 Website/ISP Services/Apps		0	500	26
	1500	3000 25 Custodial		505	628	25
	8000	7000 24 Consulting and Engineering		5165	1403	24
	10000	5000 23 Legal		8104	5076	23
	2000	2000 22 Fire Protection & Western Lane Emerg Ops		1663	1663	23
	20000	5000 21 Audit		0	8500	21
	5000	0000 20 Contracted Services/Abatements		3275	2635	20
	1000	2000 19 Travel and Training			0	19
		1000 18 Water Quality Committee		55289	0	18
	5000	5210 17 Video Programming/Planner		4415	2855	17
	4000	4000 16 Credit Card Bank Service Charges		2459	2082	16
	4800	2500 15 Telephone & Utilities		4684	1280	15
	2300			2251	84	4
	5000	7500 13 Office equipment lease/copier		5864	4346	13
	100	500 12 Newsletter	J	0	4369	12
	3000	20000 11 Codification		0	0	=
	7000	8500 10 Fiduciary Bond and Insurance		15444	8467	1 0
	3500	3500 9 Office Supplies and Postage		6424	10671	9
	3000	5000 8 Dues and Miscellaneous		11482	3967	00
	1000	100 7 Community Services/Events	Ŭ	0	363	7
	5000	5000 6 City Hall Maintenance and Repairs		7287	5458	თ
		5				σı
	93500	46000 4 Total Personal Services		77211	133252	4
	8500	30000 3 Employment Taxes		11506	8473	ω
	15000	30000 2 PERS		5319	14021	2
	8	86000 1 Administrative Services		0	110738	-
Budget Committee	Budget Officer Bu	The second secon	20 24 _ 25	year 20 23 _ 24	year 20 22 23	
budget for flext year zo	Danger of	Rec	Adopted budget	tual First preceding	Actual Second preceding	_
C2 00 1000 1000 C3	District for)				7

150-504-031 (Rev. 11-16)

Building Fund

(Fund)

City of Dunes City
(Name of Municipal Corporation)

	Historical data			Rudge	Budget for next year 20 25
Actual		Adopted budget	Resource description	Spina	it for next year zu_
Second preceding year 20 22 - 23	First preceding year 20 23 _ 24	this year year 20 24 _ 25	Resource description	Proposed.by Budget Officer	Approved by Budget Committee
11358	5558	30206	A Assistance to the contract of the contract o	40607	
0	0		2 Net working capital (accrual basis)	0	
3 0	0		-	0	
0	0		\rightarrow	0	
0	0		\rightarrow	0	
6			\rightarrow		
7 0	175	200	Ins., Invest	200	
8 16076	15207	15000	8 Plan Check Fee	20000	
9 23964	20381	20000	9	32000	
10 6934	6191	7000	Publishing Fees	7000	
11 3400	2953	3000	11 Mechanical Fees	3500	
12 0	0		12 Manufactured Home Fees	800	
13 0	0	15000	13 Final Plat Application	15000	
9155	11406	10000	14 Electrical Fees	12000	
3095	3710	3200	3200 15 Planning & LUCS Fees	5000	
16 0	0	500	500 16 Stove/Fireplace Fees	500	
17 492	3662	1300	1300 17 Excavating/Grading & Driveway	4700	
18 5161	4780	6000	6000 18 State Surcharge Fees	6000	
	0	800	800 19 City Admin. Fees/Erosion Control	2000	
20 312	609	1000	1000 20 Grant/Misc. Fees	750	
	0	0	0 21 Fines	0	
22 0	0	1200	1200 22 Permit Contingency	1000	
	0	1000	1000 23 Planning Grant	1000	
	0	1200	24 Deposits and Refunds	1200	
6968	5563	5000	25 Building Surcharge Fees	6000	
26 225	275	500	26 CUP/Vegetation Removal	1000	
27 30533	23854	30000 27		30000	
28 0	949	0		2000	
29 117673	105273	155096		165287	
30			30 Taxes estimated to be received		
31			31 Taxes collected in year levied		
247670	105273	155096		165287	

Detailed Requirements

Building Fund

(Fund)

				k =:)			
T	Actual	Historical data	Adopted budget	Requirements for Building Fund	Budget	Budget for next year 20^{25}	26
န္	Second preceding	First preceding	this year	(Name of program or organizational unit)	Proposed by	Approved by	Adopted by
ye	year 20 ²² ²³	year 20 ²⁴ - ²⁵	202526		Budget Officer	Budget Committee	Governing Body
_	8973	18189		34944 1 Administrative Services	38000		
2	0		6290 2	PERS	7000		
ω	919		2745 3	Employment Taxes	3500		
4	9892	18189	43979 4		48500		
O1			5	\rightarrow			
6	1247		1000 6	City Hall Maintenance & Repairs	1000		
7	355		1000 7	Equipment Maintenance	1000		
00	0		500 8	Permit Contingency	1000		
9	0	470	1000	1000 9 Insurance	1000		
5	1310	557	2400 1	2400 10 Office Equipment Lease/Copier	1000		
=	724	101	1000 1	1000 11 Office Supplies & Postage	500		
12	132		0 1	0 12 Publishing	0		
3	853	428	1000	1000 13 Telephone & Utilites	1000		
14	608	91	1000 1	1000 14 Credit Card Bank Service Charges	2000		
15	9081	7064	7000 1		8000		
16	9081	13975	15000 1	15000 16 School Tax	20000		
7	0		2000 1	2000 17 Travel and Training	3000		
5	43436	45069	51000 1	51000 18 Inspector (Building Dept. Services)	50000		
19	0		15000 ¹⁹ Audit	9 Audit	12000		
20	0		2000 2	2000 ²⁰ Legal	1000		
21	0	135	1300 2	1300 21 Consulting and Engineering	150		
22	374		500 2	500 22 Custodial	500		
ω	0		3417 2	3417 23 General Operating Contingency	13637		
24	0		12000 24	Transfers Out	0		
25			25				
26			26	6			
27			27	7			
28			28	8			
29			2	29			
30			30	O Total full time equivalent (FTE)*	1		
31			ω	31 Ending balance (prior years)			To describe the second
32			ω	32 Unappropriated ending fund balance			
33	77093	86079	162096 33		165287		

150-504-031 (Rev. 11-16)

*When budgeting for personnel services expenditures, include number of related FTE positions.

Motel Fund

(Fund)

City of Dunes City
(Name of Municipal Corporation)

	Actual	Historical data	Adopted hudget		Budge	Budget for next year 20 25	_26	
	Second preceding year 20 22 _ 23	First preceding year 20 23 _ 24	this year year 20 24 _ 25	Resource description	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	124552	0	157134	1 Available cash on hand* (cash basis), or	26985			-
N	0	0	0	2 Net working capital (accruat basis)	0			Ν
ω	0	0		_	0			ω
4	181	207	26	4 Interest	0			4
Ŋ	0	0	0	\rightarrow	0			OI
o				6 Other resources	64			6
7	24725	2568	2355	Lane Coun	2600			7
œ	0	0		8 Parks & Recreation	0			ω
9	19252	33957	33957		29156			ဖ
10	0	0	0	0 10 Kiosk Advertising/Promotions	0			5
==	0	0	0	0 11 Grant	0			=
12				12				12
13				13				13
14				14				4
15				15				15
16				16				16
17				17				17
18				18				d
19				19				19
20				20				20
21				21				22
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29 Total resources, except taxes to be levied				29
30				- 1				30
31								<u>ವ</u>
32	168710	36732	193472		58741			జ
150-	150-504-020 (Rev. 11-16)		*The balance of cash, ca	- 1	of the budge			
			ווום שמומות סיו כמטוו, כמ	ish edulvalents and investments in the jung at the beginn	ing of the budget year			

Detailed Requirements

Motel Fund

(Fund)

Second preceding First preceding Prespired by sar 20 22 - 23 year 20 23 - 24 74800 14800			Historical data				25	26
Second preceding First preceding Proposed by Propo	-	Act		Adopted budget	Requirements for Motel Fund	Budget f	or next year 20	֓֞֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓֓
1774 4274 14800 Administrative Services 1300 1600 1638 PERSS 1800 1800 1638 PERSS 1800		Second preceding year 20 22 _ 23	First preceding vear 20 23 - 24	this year	(Name of program or organizational unit)		Approved by	Adopted by
417 0 1638 z PERS 417 0 1669 3 Employment Taxes 3591 4274 18107 / Total Personnel Services 114 2078 4000 6 City Half Maintenance & Repairs 267 2007 Equipment Maintenance & Repairs 268 2000 7 Equipment Maintenance & Repairs 278 1995 900 Miscellaneous 0 780 1400 10 Video Programming 0 780 1000 10 Video Programming 0 10 Video Programmi	_		- 01	14800	1 Administrative Services	8		
417	N	0	0	1638	2 PERS	1800		
146	ω	417	0	1669		1300		
146 2078 4000 6 City Hali Maintenance & Repairs 267 2000 7 Equipment Maintenance & Repairs 390 780 1000 8 Miscellaneous 390 780 1000 9 Insurance 390 780 1000 19 Insurance 390	4	3591	4274	18107	_	18100		
146 2078 4000 City Hall Maintenance & Repairs 267 2000 7 Equipment Maintenance & Repairs 200 8 Miscellaneous 0 1000 9 Insurance 390 780 1400 10 Video Programming 0 1400 14 Video Programming 0 1400 14 Video Programming 0 1400 15 Office Equipment Lease/Copier 523 114 1000 15 Telephone & Utilities 525000 16 County Tourism/RTMP 0 257000 17 Recreational Asset Preservation 715 470 50000 18 Website, ISP Service; Software/Apps 21 Audit 21 22 23 24 Capital Outlay 25 Capital Outlay 25 Capital Outlay 26 Capital Outlay 27 Capital Outlay 28 Capital Outlay 29 Total full time equivalent (FTE)* 399907 33 Ending balance (prior years) 55 55 55 55 55 55 55	C				-			
267 2000	o	146	2078	4000	-	1000		
195 900 8 Miscellaneous 390 780 14000 Insurance 390 780 14000 Insurance 390 390 780 14000 Insurance 390 39	7	267		2000		2000		
1000 1000 1000 10surance 390 780 1000 10 10surance 390 780 1000 10 10 10 10 10 10	00	195		900		500		
390 780 1400 to Video Programming 0 10000 11 Signs/Brochures/Newsletter 523 114 1000 12 Office Equipment Lease/Copier 1413 850 1000 12 Office Supplies & Postage 0 1413 850 25000 16 County Tourism/RTMP 0 257000 17 Recreational Asset Preservation 715 470 25000 19 Website, ISP Services & Consulting 0 2000 21 Audit 20 Park Maintenance 0 200 21 Audit 21 Capital Outlay 0 15000 25 General Operating Contingency 22 Transfers Out 23 Transfers Out 24 Capital fund balance 25 Unappropriated ending fund balance 1500 32 Unappropriated ending fund balance	9	0		1000	9 Insurance	1000		
1000 1000 1 Signs/Brochures/Newsletter 655 1186 2000 12 Office Equipment Lease/Copier 523 114 1000 13 Office Supplies & Postage 0 1000 14 Publishing 1413 850 1500 15 Telephone & Utilities 2087 257000 16 County Tourism/RTMP 0 257000 17 Recreational Asset Preservation 715 470 50000 18 Contracted Services & Consulting 20 Park Maintenance 21 Park Maintenance 22 Park Maintenance 23 Park Maintenance 24 Capital Outlay 25 General Operating Contingency 27 Park Maintenance 28 Transfers Out 28 Transfers Out 29 Total full time equivalent (FTE)* 29 Total full time equivalent (FTE)* 29 Total full time equivalent (FTE)* 25 25 25 25 25 25 25 2	10		780	1400	o Video Programming			
1186 2000 12 Office Equipment Lease/Copier 100 13 100 13 Office Supplies & Postage 100 14 Publishing 141 1000 13 Office Supplies & Postage 1413 850 1500 15 Telephnee & Utilities 1413 850 1500 16 County Tourism/RTMP 15000 17 Recreational Asset Preservation 15000 18 Contracted Services & Consulting 15000 19 Website, ISP Service; Software/Apps 20 Park Maintenance 20 Park Maintenance 20 Park Maintenance 20 21 Audit 22 22 23 24 Capital Outlay 25 General Operating Contingency 26 Transfers Out 27 28 Transfers Out 28 Transfers Out 29 Total full time equivalent (FTE)* 29 Total full time equivalent (FTE)* 25 25 25 25 25 25 25 2	=			10000	Signs/Brochures/Newsletter	1000		
114	12		1186	2000	12 Office Equipment Lease/Copier	1000		
1413	13		114	1000	Office Supplies & Postage	1000		
1413	14			1000	14 Publishing			
2087 25000 to County Tourism/RTMP 257000 17 Recreational Asset Preservation 715 470 50000 18 Contracted Services & Consulting 0 10000 19 Website, ISP Service; Software/Apps 20 Park Maintenance 20 Park Mainten	15		850	1500 1	5 Telephone & Utilities	1000		
257000 17 Recreational Asset Preservation 715 470 50000 18 Contracted Services & Consulting 715	16			25000 1	6 County Tourism/RTMP	0		
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*When budgeting for personnel services expenditures, include number of related FTE positions.

Street Fund

City of Dunes City
(Name of Municipal Corporation)

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	Available cash on hand" (cash basis), or Net working capital (accrual basis) Previously levied taxes estimated to be received Interest Transferred in from other funds Other resources ODOT Apportionment No Brushing Permits & Fines ODOT Grant Other Grants
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Detailed Requirements

Street Fund

(Fund)

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copier 1800 Office Supplies and Postage 800 Street Brushing 3086 Street Signs 51238 Street Signs 51238 Street Signs 1000 Utilities 51238 Engineering/Supervision 500 Storpath's & Bike Trails 026 Footpath's & Bike Trails 026	Name of program or organizational unit	Requirements for Street Fund

150-504-031 (Rev. 11-16)

*When budgeting for personnel services expenditures, include number of related FTE positions.

Resources

Water Rights Enterprise Fund (Fund)

City of Dunes City
(Name of Municipal Corporation)

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		30 Taxes estimated to be received	29 Total resources, except taxes to be levied	28	27	26	25	24	23	22	Ž1	20	19	18	17	16	15	14	ral Fund -	12 Fines	11 Water Usage Fees	10 Water Hookup Fees	9 Fish Screens		Administra:	6 Other resources	5 Transferred in from other funds	4	ω	2 Net working capital (accrual basis)	1 Available cash on hand* (cash basis), or		Resource description		
20405																			0	0	0	0	0	1300	34505		0	0	0	0	2390		Proposed by Budget Officer	Budge	
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*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.

Detailed Requirements

Water Fund

(Fund)

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*When budgeting for personnel services expenditures, include number of related FTE positions.

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Detailed Requirements

Short Term Rental Fund

(Fund)

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June 4, 2025 ~ Dunes City, Oregon



Contact:
Lila Timmons
City Recorder
recorder@dunescityor.com

NOTICE IS HEREBY GIVEN that the Dunes City Council will be possibly adopting Ordinance 270 at their regularly scheduled meeting on Wednesday, June 4, 2025 at 6:00 pm at Dunes City Hall, located at 82877 Spruce Street in the Westlake area. Ordinance No. 270 is an Ordinance possibly adopting an amended Dunes City Code regarding Nuisances, repealing Ordinance 252, and repealing all other Dunes City ordinances entitled "Nuisances", and other matters properly relating thereto.

Ordinance No. 270 is available for viewing at no cost at Dunes City Hall, 82877 Spruce Street, Westlake, Oregon, Monday through Thursday, 10:00 am – 4:00 pm. Copies will be provided at a reasonable cost. Ordinance No. 270 is also available on the Dunes City web site at www.dunescity.gov.

Ordinance No. 270

AN ORDINANCE AMENDING CHAPTER 91 OF THE DUNES CITY CODE OF ORDINANCES REGARDING NUISANCES; REPEALING ORDINANCE NO. 252; AND OTHER MATTERS RELATING THERETO.

WHEREAS, on December 15, 1986, the City Council of Dunes City adopted Ordinance No. 108, which established Chapter 91 within the Dunes City Code of Ordinances entitled "Nuisances" and;

WHEREAS, on May 12, 2005, the City Council of Dunes City adopted Ordinance No. 176, amending Ordinance No. 108 in various ways; and

WHEREAS, on May 8, 2019, the City Council of Dunes City adopted Ordinance No. 252, amending Ordinances 220 and 251 in various ways; and

WHEREAS, the City Council of Dunes City adopted Ordinance No. 219, entitled "Code Enforcement" which, among other things, establishes an abatement process to be used by the City under Chapter 36 of Dunes City Code; and

WHEREAS, the City Council of Dunes City wishes to amend its nuisance provisions to make them less restrictive on Dunes City residents and easier to administer;

NOW, THEREFORE, THE CITY OF DUNES CITY ORDAINS AS FOLLOWS:

Section 1. Chapter 91 of the Dunes City Code is hereby amended to read as follows:

TITLE IX – GENERAL PROVISIONS

CHAPTER 91 – NUISANCES

Section

- § 91.01 Purpose and Process
- § 91.02 Definitions
- § 91.03 Nuisances Declared
- § 91.04 Animals
- § 91.05 Nuisances Affecting Public Health & Safety
- § 91.06 Vegetation and Vision Obstructions
- § 91.07 Fences
- § 91.08 Buildings and Structures
- § 91.09 Dangerous Excavations
- § 91.10 Nuisances Affecting the Public Peace

§91.01 Purpose and Process

The purpose of this chapter is to protect the public health and safety and to improve the aesthetics of the City by eliminating health and safety hazards and prohibiting or restricting conditions and actions that adversely impact the beauty and livability of the City. The nuisance process described in this Chapter is intended to abate ongoing conditions, which is to lessen, reduce, or remove such conditions. But some nuisances may be of short duration, and the civil infraction process may be used to impose sanctions on those responsible for the nuisance, whether or not the nuisance abatement process is also used.

§ 91.02 Definitions

- A. <u>Fence</u> means a barrier intended to prevent escape or intrusion or to mark a boundary. A fence may consist of wood, metal, masonry, plastic, or similar materials, or a hedge or other planting arranged to form a visual or physical barrier.
- B. <u>Inoperable Vehicle</u> means any vehicle which has no current valid state vehicle registration, or which cannot be moved without being repaired or dismantled, or which is no longer usable for the purposes for which it was manufactured.
- C. <u>Person Responsible</u> means the person responsible for abating a nuisance includes the owner, the person in charge of property as defined in this section, and the person who caused a nuisance, as defined in this Chapter or another ordinance of the City, to come into or continue in existence.
- D. <u>Public Place</u> means a building, place, or accommodation, whether publicly or privately owned, open and available to the general public.
- E. <u>Screened and Fenced</u> means surrounded by a fence to prevent unauthorized entry into an area and effectively screened from view from public rights-of-way and adjacent properties.
- F. <u>Street means</u> the area within the right-of-way improved for vehicular travel, including bike lanes and motor vehicle travel lanes.
- G. <u>Vermin</u> means wild or feral animals normally considered to be pests such as rats, mice, feral cats, raccoons, and possums.

§ 91.03 Nuisances Declared

The following actions or omissions are declared to be nuisances.

- A. The acts, conditions, or objects specifically enumerated in this Chapter or designated a nuisance by City code or ordinance.
- B. Violations of the zoning ordinance and any failure to comply with a condition of a land use approval.

- C. Violation of any ordinance imposing health, safety, or sanitary standards for housing.
- D. Real property where chronic unlawful activities occur, or where those chronic unlawful activities result from the use of the real property.

§ 91.04 Animals

- A. No person may permit an animal or bird owned or controlled by the person to be at large if the animal or bird is known to be afflicted with a communicable disease or is a dangerous animal.
- B. No person may permit livestock or poultry to run at large within the City nor permit any barn, stable, chicken coop or other similar structure to cause an odor noticeable at the property line of the property.
- C. No person may permit any fowl or animal carcass owned by him or under his control to remain upon the public streets or places, or to be exposed on private property, for a period of time longer than is reasonably necessary to remove or dispose of such carcass.
- D. No person shall scatter or deposit any food or other attractants on public or private property with the intent of attracting and/or feeding wild animals. This subsection does not apply to birdseed held in receptacles that are reasonably designed to avoid access by wild animals.

§ 91.05 Nuisances Affecting Public Health and Safety

No person may permit or cause a nuisance affecting public health or safety. Nuisances affecting public health or safety include, but are not limited to:

A. Privies and Improperly Functioning Septic System.

An open vault or privy, cesspool, or improperly maintained septic tank that causes odor or improper disposal of wastes. Portable privies placed on a temporary basis in connection with construction projects or temporary events in accordance with the State Board of Health regulations are not nuisances, and portable privies placed with City approval are not nuisances.

B. Debris

- 1. Accumulations of debris, rubbish, manure, junk, and other refuse located on private property or right-of-way that is not removed within a reasonable time. A reasonable time for materials that can be disposed of through normal solid waste collection is one week. A reasonable time for other materials is 30 days.
- 2. Unprotected garbage or refuse. Garbage or refuse stored or allowed to remain outdoors other than in receptacle that provides protection from weather and animals, including garbage or refuse that overflow from trashcans or dumpsters. A trashcan or dumpster will be considered to be overflowing if the lid cannot be fully closed because due to the accumulation of garbage. For purpose of this section, construction waste is not considered garbage or refuse.

C. Junk Machinery, Junk Vehicles, and Inoperable Vehicles.

More than one piece of Junk machinery, junk vehicle, and/or inoperable vehicle that are not removed within 30 days. Junk machinery, junk vehicles, and inoperable vehicles within an enclosed building and those that are screened and fenced on the premises are exempt from this section.

D. Stagnant Water.

Stagnant water which affords a breeding place or drinking source for mosquitoes, insects, and other insect pests on private property.

E. Water Pollution.

Pollution of a body of water, surface water, groundwater, well, spring, stream or drainage ditch by sewage, industrial wastes or other hazardous substances placed in or near such water without necessary permits in a manner that will cause harmful material to pollute the water.

F. Odor.

Premises that are not properly maintained so that they are in a state or condition that causes an offensive odor.

G. Smoke, Fumes, Cinders, and Dust.

Dense smoke, noxious fumes, gas, soot, cinders, or dust in unreasonable quantities and not associated with cooking. Reasonableness shall take into account the purpose of the action resulting in the smoke, fumes, soot or cinders and the availability of alternatives.

H. Properties Declared "Unfit for Use."

Property placed on the Oregon Health Division "unfit for use list" because it has been used for the manufacture of illegal drugs and that has not been issued a "Certificate of Fitness" by the Oregon Health Division.

I. Unsafe Buildings.

No person shall permit a building owned by the person to be in an unsafe condition, as defined in the building code of the State.

J. Appliances and Containers.

No person may leave an abandoned, unattended or discarded appliance or similar container which has a door with a snap lock or lock or other mechanism which may not be released for opening from the inside, without first removing the lock or door.

K. Littering.

- Discarding or depositing any rubbish, trash, garbage, debris, litter or other refuse upon the land of another without permission of the owner, or upon any right-ofway, park, or other public property, other than in a receptacle intended for refuse collection, and then only if the receptacle is intended for public use or with the permission of the person in charge of the receptacle.
- Draining, or causing or permitting to be drained, sewage or the drainage from a
 cesspool, septic tank, recreational or camping vehicle waste holding tank, or
 other contaminated source, upon the land of another without permission of the
 owner, or upon any public way.
- 3. Discarding any lighted tobacco product, matches, or other lighted material.

§91.06 Vegetation and Vision Obstructions

The following things, practices, or conditions on any property are nuisances

- A. Grass, thistles, cockleburs, weeds, or scotch broom greater than eight inches in height or taller are a fire hazard. The City shall have discretion to not enforce this section based on the totality of circumstances, including the type and location of the property, whether the property is appropriately left in a natural state, whether the property has even been cleared without appropriate measure to prevent invasive plant species, and other similar factors.
- B. Dead, decaying, or unsafe trees or tree limbs that present a safety hazard to the public or adjacent property.

§91.07 Fences

- A. No person may construct or maintain a barbed-wire fence or allow barbed wire to remain as a part of a fence along a public way. Fences that include barbed wire above a level at least six feet above ground-level and placed and maintained by a governmental entity for the purpose of public safety or security are exempt from this section.
- B. No person may install, maintain, or operate an electric fence along a street, or along the adjoining property line of another person.
- C. Improperly maintained fences are nuisances. A fence is improperly maintained if components are missing or loose, or the fence is sagging, leaning or otherwise not in good repair.

§ 91.08 Buildings and Structures

- A. An improperly maintained building or structure is a nuisance. An improperly maintained building is one that is an obviously dilapidated state, such as a building or structure that has:
 - 1. A substantial amount of missing siding, roofing or other component. A building with a temporary covering such as a tarp or plywood for more than 30 days is considered to have missing siding or roofing.
 - 2. Has missing windows, doors, or screens that are not properly attached or that do not properly close.
- B. The purpose of the outdoor lighting standards are intended to produce efficient, effective, attractive outdoor lighting that is appropriate to the need and prevents glare. The standards are designed to:
 - 1. Provide for nighttime safety, utility, security and productivity while conserving energy and other resources.
 - 2. Minimize glare, light trespass and light pollution.

- 3. Curtail the degradation of the nighttime environment to enhance citizens' enjoyment and protect the natural cycles of plants and animals that require darkness at night in order to thrive.
- 4. Applicability of Outdoor Lighting Standards. The installation of outdoor lighting fixtures shall be subject to these lighting standards.
- 5. Shielding. All lighting fixtures shall be "cutoff" and additional shielding shall be required, as necessary, to direct the light within the boundaries of the development site. Fixtures for exterior illumination of signs, including signs attached to a building, shall be top-mounted as well as shielded to aim the light downward on the sign only.
- 6. Prohibited Types of Lights. Decorative lasers, continuously flashing lights and searchlights are prohibited. Dunes City is an Intrinsically Dark Area and Low Ambient Light Area, high pressure sodium lights, mercury vapor lights, and flood lights are prohibited, except when used to illuminate walkways and bike paths in compliance with applicable standards.
- 7. Exemptions to Lighting Standards. The following lighting fixtures are exempt from meeting these lighting standards:
 - a. Lighting on Public Streets owned and operated by Lincoln PUD.
 - b. A lighting fixture that does not exceed 1,500 lumens when the light is directed within the boundaries of the development site.
 - c. Emergency lighting.
 - d. Lighting fixtures that must conform with federal or state regulations, such as airport runway lights, TV and radio transmission towers, telecommunication towers and railroad lights.
 - e. Holiday lights and decorations in place shall not cause excessive glare.
 - f. Temporary lighting installed for permitted temporary activities.
 - g. Lighting for governmental flags.
 - h. Temporary lighting necessary for construction sites.

Low Ambient Light Areas shall consist of land zoned R-1 Residential, C-C Community Commercial, or Open Space, unless determined to have a high level of nighttime activity and any other zone not specifically listed. These areas are discouraged from providing lighting except where it is desirable to illuminate walkways, bike paths, parking lots or other areas to be used after dark. Where lighting is to be provided for all areas except parking lots, the following standards shall apply:

- 1. Walkways or pathways shall be illuminated to a minimum average maintained luminance of .3 foot-candle and not to exceed a maximum average-maintained luminance of .9 foot-candle.
- 2. Any other lighting fixtures not illuminating walkways, bike paths, or parking lots shall be designed to direct light downward, and light sources shall have an initial output of no more than 1,500 lumens.
- 3. Parking Lot Lighting. Parking lot lighting shall be designed to provide the minimum lighting necessary to ensure adequate vision and comfort in parking areas, and not to cause glare or direct illumination onto adjacent properties or streets. Parking lot lighting shall comply with the following standards:

- a. All lighting fixtures serving parking lots shall be cut-off fixtures as defined by the Illuminating Engineering Society of North America (IESNA) and as defined in this land use code.
- b. Areas designated as parking or passive vehicle storage areas shall be illuminated in accordance with the requirements for parking areas suggested elsewhere in this section.
- c. Light fixtures shall include cut-off fixtures, and shall be located, mounted, aimed, and
- d. To the extent practicable, lighting fixtures shall be directed downward (i.e. below the horizontal) rather than upward.

§91.09 Dangerous Excavations

No owner or person in charge of property shall allow an excavation with a depth of four (4) feet or more and a top width of twelve (12) inches or more to be unguarded in the absence of suitable barriers, with warning lights or area lighting to be provided during hours of darkness.

§ 91.10 Nuisances Affecting The Public Peace.

No person shall produce or permit to be produced, with a sound producing device, sound which:

- 1. When measured at the boundary of the adjacent property, the source of the sound exceeds:
 - a. 50 dBA between the hours of 10 p.m. and 7 a.m.
 - b. 80 dBA between the hours of 7 a.m. and 10 p.m.
 - c. 90 dBA between the hours of 7 a.m. and 6 p.m. for construction, and landscaping companies.
 - d. Except during storm cleanup, power outages, disaster response or any other emergency response.

§ 91.11 Chronic Nuisance Property

Any real property within the City that becomes a chronic nuisance property is in violation of the Chapter and subject to remedies.

A. Chronic nuisance property means:

- Property upon which the owner or person in charge of property permits three or more separate incidents listed below to occur within any 30-day period, or five or more separate incidents listed below within any 90-day period, at least one of which separate incidents must have resulted in a fine;
- 2. Property, the use of which has a causal relation to three or more separate incidents listed below occurring within any 30-day period, or five or more

- separate incidents listed below within any 90-day period, at least one of which separate incidents must have resulted in a fine, and all of which occurred within 100 feet of the boundary line of the subject property; or
- 3. Any combination of separate incidents as specified in Subsection (A)(1) or (A)(2) above which amounts to three or more separate incidents listed below occurring within any 30-day period, or five or more separate incidents listed below within any 90-day period, at least one of which separate incidents must have resulted in a fine.

§ 91.12 Code Enforcement

See Code Enforcement Chapter 36 of Dunes City Code.

The first reading of Oregon, on the				of the City Counc	il of Dunes City,
The second reading of Dunes City, Orego					the City Council
Ayes:	Nays:	Abstain:	Absent:	Vacant:	
ADOPTED BY THE D	UNES CITY COUNC	CIL THIS	DAY OF		, 2025.
Ed McGuire, Mayor					
ATTEST:					
Lila Timmons City A	Administrator/Reco	order			