



**DUNES CITY, OREGON
CITY COUNCIL
MEETING MINUTES**

REGULAR MEETING
SEPTEMBER 18, 2024
CITY HALL

- Call to Order** The meeting was called to order at 6:01 pm by Mayor McGuire.
- Pledge of Allegiance to the Flag** Mayor McGuire led the meeting in the Pledge of Allegiance.
- Roll Call** Roll call was answered by Mayor McGuire, Council President Susan Snow, and Councilors Melissa Stinson, Tom Mallen, and Chris Clemons. Councilors Joe Giammona and Rich Olson attended virtually.
Also present were City Administrator Lila Timmons, Permit Technician Pam Palmer, State Representative Boomer Wright, Dan Stinson, Ricky Watts, Jeanne Jackson, Paul Roberts, and other various citizens.
- Agenda** No agenda additions, deletions, or modifications.
MOTION MADE BY: Councilor Tom Mallen
MOTION: To approve the September 18, 2024 Regular Session Agenda.
SECONDED: Councilor Chris Clemons
IN FAVOR: Unanimous
OPPOSED: None
Motion Passed
- Consent Agenda** MOTION MADE BY: Councilor Tom Mallen
MOTION: To approve the Consent Agenda
SECONDED: Councilor Chris Clemons
IN FAVOR: Unanimous
OPPOSED: None
Motion Passed
- Announcements/Correspondence** Holidays – keep meetings as normal; close for Holidays from 12/25/2024 through 1/1/2025
Central Lincoln PUD – Contract will be on next Agenda
Newsletter Ideas
Codification – Proposals presented at next City Council meeting

Citizen Input

Jeanne Jackson spoke to citizens about disincorporating Dunes City
Dan Stinson stated that he wanted the City easements marked on Ford Way/Lake Drive
Ricky Watts commented that the City survey only allowed one voice per household.
Paul Roberts asked about the survey, septic inspections and Short-Term Rentals.

Reports

Mayor’s Report – None
Water Quality – Council President Susan Snow stated that they had been watching the bloom in the Lakes and it is not an issue.
Road Report – City Administrator Lila Timmons stated that the City had one proposal for pothole repair and was waiting on another proposal.
Permit Report – In the packet for Councilor review

New Business

Fee Schedule for Short-Term Rentals
The fee schedule was discussed at the Work Session on September 4, 2024.
MOTION MADE BY: Councilor Chris Clemons
MOTION: To accept Option 1 as the Fee Schedule for Short-Term Rentals. Option 1 states that the Short-Term Rental application fee is \$500, the permit fee is \$1000 per year, and each month there will be a 5% of gross income paid to the City.
SECONDED: Councilor Joe Giammona
IN FAVOR: Councilor Chris Clemons, Councilor Joe Giammona and Councilor Rich Olson
OPPOSED: Council President Susan Snow
ABSTAIN: Councilor Melissa Stinson
Motion Passed

Audit Proposal
The audit proposal was discussed at the Work Session on September 4, 2024.
MOTION MADE BY: Chris Clemons
MOTION: To accept the bid proposal that the City did receive.
SECONDED: Councilor Joe Giammona
IN FAVOR: Councilor Joe Giammona, Council President Susan Snow, Councilor Tom Mallen, Councilor Chris Clemons and Councilor Rich Olson
OPPOSED: Councilor Melissa Stinson
Motion Passed

Meetings
Councilors decided that any meeting would be a regular meeting with one hour of the first meeting of the month to be

a work session.

Old Business

Septic Inspections

After much discussion, the City Council decided to delay this to another meeting.

Sign Contest

After much discussion, the City Council asked staff to take the “park” sign to some sign companies to create a proof and provide a proposal.

Survey

The Mayor will be presenting the results of the survey on the October 16, 2024 meeting.

Residents have until end of business on October 3, 2024 to complete the survey.

Soil Erosion and Control Plan

After much discussion, the City Council asked staff to reach out to the contractor that was willing to provide recommendations for a soil erosion and control plan.

Executive Session

There was none.

For the Good of the Order

Councilor Melissa Stinson thanked City Administrator Lila Timmons for reaching out to the Electric Company to fix the non-working street light.

Adjournment

MOTION MADE BY: Council President Susan Snow

MOTION: To adjourn.

SECONDED: Councilor Chris Clemons

IN FAVOR: Unanimous

OPPOSED: None

Motion Passed

APPROVED BY THE DUNES CITY COUNCIL ON THE 16TH DAY OF OCTOBER, 2024.

[Signature on File]

Ed McGuire, Mayor

ATTEST:

[Signature on File]

Lila Timmons, City Administrator